

**Record of Safeguarding  
Concerns Trafford Circuit**

  
**The Methodist Church**  
**Trafford Methodist Circuit**

Superintendent: Rev'd Jackie Bellfield  
superintendent@traffordmethodist.org.uk

Minister: Rev'd Glayne Worgan  
glayne.worgan@methodist.org.uk

**(If you have any concerns, however minor please record them as they could be important in forming an overall picture of a situation. If something doesn't look, sound or feel "right" report/discuss it with group leader)**

**Name of person about whom there is a concern**

**Date(dd/mm/yyyy) & Time that the incident causing concern occurred.**

**Name and contact details of person with concern.**

**Name and contact details of Supervisor/Group leader (with whom concern shared)**

**Name and contact details of people further informed of concern and date informed (Minister Circuit/Church Safeguarding Officer Regional Officer for Safeguarding)**

**Details of incident: (continue overleaf if necessary)**

**Location:**

**What happened? (facts not opinions, use actual words spoken not paraphrases, names of people involved and relationships)**

**Follow Up:**

**Signature and printed name of person making this report.**

**Date**

**As soon as possible please send this sheet and any others used to the Circuit Safeguarding Officer.**

The sheet will be filed in a Central file held by the Superintendent Minister.  
Sheet to be retained according to GDPR guidance.